

**DMK JAOLI BANK****दत्तात्रय महाराज कळंबे जावली सहकारी बँक लि.****DMK JAOLI BANK, MUMBAI**
APPOINTMENTS

DMK JAOLI BANK, one of the leading non-scheduled urban co-operative Bank having Head Office at Mumbai with branch network of 24 branches in **Mumbai, Navi Mumbai, Thane, Raigad and Satara Districts** inviting applications from the Dynamic, Motivated & Result Oriented personnel for below mentioned posts in the services of the bank on payroll.

Post & Location	No of Vacancies	Eligibility Criteria
Manager, Administration & HR- Head Office.	1	<ul style="list-style-type: none">• Minimum Qualification: Bachelor's degree preferably in HR, Business Administration or a related field from recognized University. Preference will be given for Postgraduation Qualifications i.e. MBA (HR), PGDM(HR), or equivalent from recognized University.• Works Experience: 5 years & above experience in General Banking Operations & Human Resource Management. Preference will be given to the candidates having Strong knowledge of Administration, HR Policies, Labour Laws & banking industry regulation.• Age Limit: Not more than 40 years.
Manager, Legal & Loan Recovery -Head Office.	1	<ul style="list-style-type: none">• Minimum Qualification: L.L.B./L.L.M of recognized University. Preference will be given for additional qualifications like: Post Graduation, CA/MBA/JAIIB/CAIIB/GDC&A.• Works Experience: Minimum 10 years practical experience of handling all the legal matters of banking industry especially Co-Operative Banking & attending court matters.• Age Limit: Not more than 50 years.
Manager-Branch Operations	8	<ul style="list-style-type: none">• Minimum Qualification: Bachelor's degree preferably in Commerce from recognized University. Preference will be given for additional qualifications like: Post Graduation, CA/MBA/JAIIB/CAIIB/GDC&A.• Works Experience: Minimum 10 years or above banking experience with 5 years' experience as an Officer in Banking Industry. Candidates must have through experience of General Banking Operations, Credit Appraisals & NPA Management, Risk Assessment & Audit Compliance etc.,• Age Limit: Not more than 40 years.





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Sr Officer -In the Capacity of Chartered Accountants- Accounts & Finance, Audit & Risks, Loans & Advances Cells- Head Office.	3	<ul style="list-style-type: none">• Minimum Qualification: Bachelor's degree from recognized University preferably Chartered Accountant. Preference will be given for additional qualifications like: Post Graduation, MBA/ JAIIB/CAIIB/GDC&A.• Works Experience: 2-5 years & above experience in General Banking Operations, Accounts, Finance, Treasury Management & Taxation. Credit Appraisals & NPA Management, Risk Assessment & Audit Compliance etc.,• Age Limit: Not more than 40 years.
Sr Officer-In the capacity of Chief Dealer, Treasury- Head Office	1	<ul style="list-style-type: none">• Minimum Qualification: Bachelor's degree preferably in Commerce from recognized University. Preference will be given for additional qualifications like: Post Graduation, CA/MBA-Finance/ JAIIB/CAIIB/GDC&A.• Works Experience: Minimum 10 years or above banking experience in Accounts, Finance & Treasury & Dealing Room Management.• Age Limit: Not more than 35 years.

General:

- Must possess excellent communication and interpersonal skills of English, Marathi & Hindi languages and ability to lead the team,
- Preference will be given to incumbent having experience in Co-Operative Banking Sector,
- Salary Package will be at par with banking industry standards,
- **Relaxation for Age, Experience & Qualification:** Will be at the discretion of the Board of Directors of the bank,
- Bank reserves its rights in the Recruitment & Selection Process.

Procedure for Apply:

Only interested candidates fulfilling the eligibility criteria may submit their Resume strictly **During 05.03.2025 to 15.03.2025** along with *Passport-size Photo, Age Proof, Certificates of Educational Qualifications & Experience* to **The Chief Executive Officer** on bank's email hoscr@jaolibank.in.

Chief Executive Officer

Place: Mumbai

Date:05.03.2025

